

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG  
Telephone: 07483 107014  
Chairman: James Hadlow

## CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 8<sup>th</sup> October 2024 at  
7.30pm

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### MINUTES

Present: Rob Treanor (Chairman), Sheila Marvin, Brent Noble, Richard Jackson and Sue Willows  
County Councillor Alan Sharp for part of the meeting

Secretary: Sally Hughes

Meeting opened at 7.30pm

1. Apologies and approvals for absence.  
James Hadlow – unwell  
Jane Gibson – personal  
Sallie Thomas – personal  
District Cllr Lay  
  
One member of the public was present.
2. Declaration of Pecuniary and non-Pecuniary Interests - none
2. Open forum for public participation  
One member of the public was welcomed to the meeting.
3. Approval of the Minutes of the Meeting held on 13th August 2024.  
Two minor amendments were made to the minutes. Firstly, to change wording from 'decided' to 'considered' and secondly to add 'manager' to the Parish Hall role. The minutes were then signed as a true record by the Chairman.
4. Matters Arising including reports from the Secretary and Trustees (verbal).  
None
6. Finance and Administration
  - a. Payments for consideration and approval this month  
£750 additional essential work on rec wall – Shane Smalley - approved  
£24.88 – Yu Energy – electric at pavilion - Aug  
£33.68 – Yu Energy – electric at pavilion – Sept
  - b. To note monies received:  
None

7. Pavilion and Recreation Ground Matters

- a. Vehicular height barrier – to review options and appoint a contractor – the trustees reviewed the pricing, type of vehicular gates and discussed the various contractors. The meeting voted to use Palmers & Son as the contractor. The barrier and gate will be a galvanised finish. The Secretary will discuss the gate procurement and adding a nudge bar to the existing quotation with the contractor.
- b. Car park perimeter – to review quotations and appoint a contractor  
The meeting reviewed the quotes and funding options available. It was agreed that a new native hedge would be planted around the perimeter of the car park to improve security and biodiversity. The Secretary will pursue funding via the Pride of Place grant.
- c. Footpath and disabled access to the sports pavilion – to review quotations and appoint a contractor. The meeting discussed the quotations received and type of surfaces available. Ms Marvin put forward a quote from a new contractor. The matter will be deferred until the November meeting so that all trustees can consider the new quotation alongside the existing ones.
- d. Storeroom – to note 19th October to sort contents. Noted.

8. Next meeting date and items for consideration - 12th November 2024

Footpath with additional quote

The meeting was closed at 8.10pm