

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG  
Telephone: 07483 107014  
Chairman: James Hadlow

## CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 12<sup>th</sup> November 2024 at  
7.30pm

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### Attendees

James Hadlow (Chairman), Rob Treanor, Sallie Thomas, Jane Gibson, Sue Willows, Sheila Marvin, Richard Jackson and Brent Noble  
Secretary: Sally Hughes  
District Councillor James Lay  
Two members of the public were present  
County Councillor Alan Sharp joined during the meeting

### MINUTES

1. Apologies and approvals for absence - none
2. Declaration of Pecuniary and non-Pecuniary Interests - none
3. Open forum for public participation – no comments
4. Approval of the Minutes of the Meeting held on 8<sup>th</sup> October 2024. – approved with one small amendment to item 7c to change Mrs to Ms.
5. Matters Arising including reports from the Secretary and Trustees (verbal) – no comments
6. Finance and Administration
  - a. Payments for consideration and approval this month  
Yu Energy £28.80  
Wave £33.02
  - b. To note monies received:  
None
7. Pavilion and Recreation Ground Matters
  - a. Vehicular height barrier and gates – to ratify decision made by email – it was noted that the grant application via ECDC had been unsuccessful. The meeting agreed to fund the cost of the barrier and gate from CIL receipts. A spring closure will be added to the pedestrian gate. The secretary will place the order with Palmer & Sons of Fordham.

- b. Car park perimeter – to note successful grant funding from ECDC for hedge – noted. James Hadlow will send the order details to the Secretary. She will place the order and arrange for the planting of the hedge with McGregors. It was agreed that if there are any leftover shrubs, they can be planted around the oil tank at the hall.
- c. Footpath and disabled access to the sports pavilion – to review quotations and appoint a contractor – the meeting discussed the benefits and disadvantages for the different types of surfacing. A majority vote resolved to use tarmac surfacing rather than hoggin. Hugh Pearl was appointed as the contractor. The Secretary will work with the contractor to finalise the quote based on widening the spur to the outside toilets. The Secretary will meet with the contractor on site before placing the order to ensure that they understand the scope of the project.
- d. Storeroom – to receive update. James Hadlow reported that a small group has sorted out the contents of the store room into three sections; keep at pavilion, donate/dispose and move to the parish hall. The Clerk will go through the paperwork and retain any relevant documents. The rest of the documentation will be disposed of appropriately. A small skip may be needed to dispose of the bricks etc and also the rubble from the hedge planting project.
- e. Request to hold a boot camp at the recreation ground – the trustees agreed that a bootcamp can be held on the rec with the following stipulations. A suitable risk assessment is provided by the organiser and equipment on the rec is not used as part of the session apart from its intended use.
- f. To consider cost for the felling of five dead trees at the recreation ground – the council agreed to the felling of five dead trees. The meeting also discussed the removal of a young ash tree near the car park entrance. All the above actions were approved with a cost of £830 from Luke Hamill Tree Services.

8. Next meeting date and items for consideration

10<sup>th</sup> December 2024

To request for conifer hedge to be cut back.

The meeting closed at 8.02pm