

# Cheveley Parish Council

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Tel: 07483 107014

Email: [clerk@cheveley-pc.gov.uk](mailto:clerk@cheveley-pc.gov.uk)

Website: [www.cheveley-pc.gov.uk](http://www.cheveley-pc.gov.uk)

**Chairman: Mr James Hadlow Vice-Chair: Mr Rob Treanor Clerk: Mrs Sally Hughes**

## AGENDA

**Notice of Meeting:** Full Council

**Time:** 7.45pm, immediately following the Cheveley Pavilion and Recreation Ground Charity meeting.

**Date:** Tuesday 8<sup>th</sup> October 2024

**Venue:** The Garden Room, Cheveley Parish Hall, 102 High Street, Cheveley

All members of the Council are hereby summoned to attend a Meeting of Cheveley Parish Council for the purpose of transacting the business as set out below.

Members 8 Quorum 4.



Sally Hughes – Clerk to Cheveley Parish Council  
3<sup>rd</sup> October 2024

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

- 052/24/25 Apologies and approvals of absence. Councillor vacancies and co-option (LGA 1972, s.85)**
- 053/24/25 Declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Standing Orders section 2 (m)).
- 054/24/25 Open Forum for Public Participation (10 mins)** – at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 055/24/25 Approval of the Minutes for the meeting held on 13<sup>th</sup> August 2024.**
- 056/24/25 Matters Arising including reports from the Clerk, Councillors and volunteers (for information only)**  
To note report from the Clerk (written) of work in progress and actions completed.
- 057/24/25 Reports from District and County Councillors (verbal)**
- 058/24/25** a) Planning Matters
1. Neighbourhood Plan update – to note successful referendum
  2. The following applications were considered under planning delegation to the Clerk:
    - a. 24/00800/FUL – The Dip – no objections
    - b. 24/00842/FUL Centre Drive – query raised about redaction of information which has now been lifted
  3. To be considered at parish council meeting
    - a. 24/00892/FUL – Clovelly, 116 Ashley Road – demolition of 2 bed property and replace with 3 bed property
    - b. PREAPP/00155/24 – confidential matter

b) Planning Outcomes

1. 24/00421/FUL – 2 Ashley Road – retrospective garden room - approved
2. 24/00745/TCON – 70a Centre drive – tree works – approved
3. 24/00707/VAR – 28a Ashley Road – variation of conditions – approved
4. 24/00719/FUL – 55 Meadow Lane – addition of greenhouse – approved
5. 24/00800/FUL – The Dip – single storey rear extension – approved
6. 24/00842/FUL – 108 Centre Drive – rear extension - refused

**059/24/25 Finance – payments for agreement this month:**

- (a) To agree payments for the month as per the Financial Transaction List
- (b) To note monies received as per the Financial Transaction List
- (c) Charity Expenditure – to ratify expenditure requested at the Cheveley Pavilion and Recreation Ground Charity meeting held on 8<sup>th</sup> October 2024.
- (d) PLWB – to note that the balance of the loan has been cleared
- (e) External audit – to note completion of the external audit
- (f) Bank reconciliation – to confirm bank reconciliation has been verified
- (g) Donation – to consider donation of £150 to St Mary’s Church for Christmas tree
- (h) Annual budget – to plan for upcoming budget for 2025/26
- (i) Renewal of council insurance – to ratify decision

**060/24/25 Highways**

- (a) LHI and Survey
  - a. To consider outcome of survey
  - b. Receive report from Cllr Treanor
  - c. Consider priorities for upcoming LHI bid
- (b) Dog mess in Meadow Lane – to consider moving existing bin to a better location on Centre Drive
- (c) MVAS – replacement batteries – to consider request to replace set of original batteries which are failing
- (d) MVAS – to consider extending warranty of MVAS sign at a cost of £199 per sign per year

**061/24/25 Community/Community Groups**

**Cheveley Parish Hall:**

- (a) To note hall accounts, bookings and analysis for August and September
- (b) Parish Hall gates – ratify expenditure of £120 to refurbish gates
- (c) Heating Controller – to consider quotations to replace the heating controller
- (d) Key holders – review of list of existing key holders for council properties

**062/24/25 Correspondence & Admin**

**063/24/25 Date of Next Meeting and Matters for Future Consideration**

**12<sup>th</sup> November 2024**

Clerk’s annual review