

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 14th May 2024 at
7.30pm

MINUTES

Present: James Hadlow, Jane Gibson, Sheila Marvin, Brent Noble, Richard Jackson, Sue Willows and Sallie Thomas

District Councillor: James Lay

Secretary: Sally Hughes

Meeting opened at 7.30pm

1. Apologies and approvals for absence. – Rob Treanor
2. Declaration of Pecuniary and non-Pecuniary Interests - none
3. Open forum for public participation – no members of the public present
4. Approval of the Minutes of the Meeting held on 9th April 2024. The minutes were approved as a true record.
5. Matters Arising including reports from the Secretary and Trustees (verbal).
6. Finance and Administration
 - a. Payments for consideration and approval this month
Anglian Water - £28.96
Yu Energy £7.10 (7 Feb-31 Mar)
Yu Energy £45.81 (1-30 April)
 - b. To note monies received:
Cooke – booking £30.00
 - c. To review quarterly reports – noted.
7. Pavilion and Recreation Ground Matters
 - a. Footpath and disabled access to the sports pavilion – to receive update – the Secretary reported that she had met with Martin Grey from ECDC to discuss options for improving access by creating a path and making the pavilion more accessible. She will clarify the charity's statutory obligation on retrospective improvements. District Cllr Lay has offered to consult with his legal contact at ECDC on this matter. The secretary also has an appointment with an architect to discuss modifications.

- b. Annual Inspection – to receive report and feedback from Richard Jackson. Mr Jackson reported that he had met on site with the Inspector and now better understood how the inspections are carried out and the obligations of the charity in regard to the report. One piece of equipment had been noted as high risk due to wood decay. This piece of equipment has been taken out of service, as advised by the Inspector. The secretary had obtained a quote of £561.24 to repair the equipment. The meeting resolved to accept this quotation.
 - c. Wall repairs – to approve quotation to carry out essential repairs on the wall. The charity had previously discussed and accepted a quotation to repair the wall. It was decided to replace the capping only due to cost. This work will be spread over two financial years with the first half of the work taking place in August 24. The secretary will ask for a sample of the brick to ensure it is in keeping with the wall.
 - d. Wall maintenance – to note requirement to spray weeds at base of wall. – this work will be done within contract by the contractors.
8. Next meeting date and items for consideration
11th June 2024

Meeting closed at 7.57pm