

Cheveley Parish Council

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

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Chairman: Mr James Hadlow Vice-Chair: Mr Rob Treanor Clerk: Mrs Sally Hughes

AGENDA

Notice of Meeting: Full Council

Time: 7.45pm, immediately following the Cheveley Pavilion and Recreation Ground Charity meeting.

Date: Tuesday 11th June 2024

Venue: The Garden Room, Cheveley Parish Hall, 102 High Street, Cheveley

All members of the Council are hereby summoned to attend a Meeting of Cheveley Parish Council for the purpose of transacting the business as set out below.

Members 8 Quorum 4.



Sally Hughes – Clerk to Cheveley Parish Council
30th May 2024

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

- 016/24/25 Apologies and approvals of absence. Councillor vacancies and co-option (LGA 1972, s.85)**
- 017/24/25 Declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Standing Orders section 2 (m)).
- 018/24/25 Open Forum for Public Participation (10 mins)** – at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 019/24/25 Approval of the Minutes for the meeting held on 14th May 2024.**
- 020/24/25 Matters Arising including reports from the Clerk, Councillors and volunteers (for information only)**
To note report from the Clerk (written) of work in progress and actions completed.
- 021/24/25 Reports from District and County Councillors (verbal)**
- 022/24/25**
- a) Planning Matters
 - 1. Neighbourhood Plan update
 - 2. 24/00145/FUL – Glebe Stud, amendments and additions
 - 3. 24/00459/FUL – 45b High Street, pergola and shed
 - b) Planning Outcomes
 - 1. 23/01194/FUL – 108 Centre Drive - approved
 - 2. 24/00290/FUL – 120 Centre Drive – refused
 - 3. 24/00296/FUL – 28a Ashley Road – approved
 - 4. 24/00391/TRE – Kidbrooke 177 High Street - permitted

023/24/25 Finance – payments for agreement this month:

- (a) To agree payments for the month as per the Financial Transaction List
- (b) To note monies received as per the Financial Transaction List
- (c) Charity Expenditure – to ratify expenditure requested at the Cheveley Pavilion and Recreation Ground Charity meeting held on 11th June 2024.
- (d) To complete and approve the Annual Governance Statement for 2023/24 (AGAR)
- (e) To approve Accounting Statements for 2023/24 (AGAR)

024/24/25 Highways

- (a) Replacement dog bin at Duchess Drive – to approve expenditure
- (b) LHI bid – to consider methods to consult with residents on road safety improvements
- (c) Dog mess in Meadow Lane – further information from resident

025/24/25 Community/Community Groups

Cheveley Parish Hall:

- (a) To note hall accounts, bookings and analysis
- (b) To consider window cleaning service on a quarterly basis

026/24/25 Cemetery/War Memorial

To consider cost to spray weeds around the war memorial

027/24/25 Date of Next Meeting and Matters for Future Consideration

CHEVELEY PARISH COUNCIL – FINANCIAL TRANSACTION LIST FOR MAY 2024

Agenda Item 023/24/25 (a)

Payments – Direct Debits and Standing Orders

Ref	Supplier	Description	Cost	Less VAT	Auth 1	Auth 2
1	Twin Dots	Website Support	£50.40	£42.00		
2	BT Broadband	Parish Hall broadband	£39.67	£33.05		
3	EE Mobile Phone	Mobile Phone	£7.38	£6.15		
4	ECDC	Rates for Parish Hall	£155.25	0		
5	<i>Npower</i>	<i>Street lighting</i>	<i>£tbc</i>	<i>£</i>		
6	Greencloud	Hosted emails	£62.24	£51.87		
7	MHH	Payroll (inv 40557)	£30.00	£25.00		
8	Multipay	Farmers Market Licence, card fee	£83.00			
	TOTAL		£1277.01			

BACS Payments

Ref	Supplier	Description	Cost	Less VAT	Auth 1	Auth 2
9	Staff Costs	Salaries & pension	£1726.71			
10	S Hughes	Clerk's Expenses	£53.00			
11	<i>McGregor Services</i>	<i>Grounds Maintenance</i>	<i>TBC</i>			
12	Elan City	MVAS batteries x 2	£191.90	£159.92		

Agenda Item 023/24/25 (b) - Receipts

Ref	Supplier	Description	Amount
1	Parish Hall Bookings	May 24	£531.70
2	<i>HSBC</i>	<i>Interest May 2024</i>	<i>TBC</i>
3	<i>Redwood Bank</i>	<i>Interest May 2024</i>	<i>TBC</i>
4	SSE	Credit (against future invoice)	£30.00
5	Cambs County Council	Grass cutting grant	£473.83
6	HMRC	VAT refund	£7936.48
	TOTAL		

Items in italics – invoices/statements not yet received