

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Ms Claire Elbrow

---

**CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF**  
**CHEVELEY PAVILION & RECREATION GROUND CHARITY**  
**HELD ONLINE VIA ZOOM MEETING PLATFORM**  
**ON TUESDAY 12<sup>TH</sup> MAY 2020**

## MINUTES

**Present:** Alison Day, Claire Elbrow (Chairman), Richard Fullerton, Jane Gibson, Sheila Marvin, Brent Noble, Sallie Thomas and Sue Willows. Secretary – Mrs Marilyn Strand.

There were 2 members of the public present.  
The meeting was opened 9:01pm.

**1. Apologies and approvals for absence**

James Hadlow.

**2. Declaration of Pecuniary and Non-Pecuniary Interests**

None.

**3. Open Forum for Public Participation**

None.

**4. Approval of Minutes** of the meeting held on 14<sup>th</sup> April 2020 (to be signed at a later date). The minutes of the meeting held on 14<sup>th</sup> April were approved as a true record.

Due to the coronavirus pandemic, the original copy of the minutes will be signed at a later date.

**5. Matters Arising including reports from the Secretary and Trustees.**

Report from the Secretary NOTED as follows: -

1. Fairhurst, Menuhin & Co are continuing with the task of registering the Deed of Easement (between the PC and neighbouring residents) against the Title of the recreation Ground.
2. Monthly checks on the defibrillator will now resume.

Other matters reported at the meeting: -  
None.

**6. Finance & Administration**

(a) Payments for consideration and approval this month:

- Wave pavilion water Jan-Mar 20 - £62.85 (Direct Debit) – AGREED.

Allocation of responsibilities for Charity projects –

- Pavilion caretaking – Cllrs Elbrow, Fullerton & Marvin.
- Pavilion keyholders – Cllrs Elbrow, Fullerton & Marvin.
- Pavilion improvements – this is on hold until the purchase of the former URC building has been completed.
- Defibrillator checks – Clerk.

A member of the public queried why the toilet is open at the pavilion during the current lock down. After discussion, it was agreed to keep the toilet open for the benefit of those using the recreation ground.

**7. Pavilion & Recreation Ground Matters**

(a) Annual Play Area Inspection – matters for immediate attention: the inspection report had highlighted two 'high risk' matters pertaining to wooden uprights on the Cableway and Adventure Trail which need to be replaced. The Clerk had only obtained one quotation due to a lack of response from contractors, possibly

due to the coronavirus crisis. The quotation had only been received on the afternoon of the meeting and was shared by the Clerk over Zoom and explained. Some of the items on the quotation had been added by the contractor and had not been highlighted in the inspection report; these items were therefore disregarded. The estimated cost of the necessary repairs was reported to be approximately £3,500 +VAT and this was accepted and AGREED. Cllr Fullerton stated that he would inspect the equipment himself when he returns from being away.

The equipment will be taped off and notices put up to inform residents that repairs are awaited. The equipment shouldn't be in use anyway at present due to the coronavirus crisis.

- (b) Re-build of second barbeque – this will be considered at a later date when the current lock down has been eased so as not to encourage public gatherings.
- (c) Recreation ground wall restoration – no update had been received from the contractor.
- (d) To note correspondence from Cheveley Sports Club – NOTED. A meeting between the PC and the sports club will be arranged once face-to-face meetings can be held.

**8. Date of next meeting & Matters for Future Consideration.**

Meeting dates for the ensuing year to be agreed - second Tuesday of the month as follows: - 9<sup>th</sup> June, 14<sup>th</sup> July, 11<sup>th</sup> August, 8<sup>th</sup> September, 13<sup>th</sup> October, 10<sup>th</sup> November and 8<sup>th</sup> December 2020 and 12<sup>th</sup> January, 9<sup>th</sup> February, 9<sup>th</sup> March, 13<sup>th</sup> April and 11<sup>th</sup> May 2021.

The meeting was closed at 9:20pm.

Signed: Approved.

Dated: 9<sup>th</sup> June 2020